

GOVERNMENT OF MIZORAM
DEPARTMENT OF ENVIRONMENT, FORESTS & CLIMATE CHANGE
TUIKHUAHTLANG, MIZORAM : AIZAWL - 796001

No.D.14011/1/2021-PCCF(G)/

Dated Aizawl, the 5th September, 2022

NOTICE INVITING BID

In pursuance to letter No. D.21016/3/2021-FST dated 8th September, 2022 issued by Under Secretary to the Govt. of Mizoram, EF&CC Department, "Open Competitive Bidding" is hereby invited for the supply of the following items as per specification indicated below:-

Sl.No.	Item	Qty	Specification (All items to be ISI marked)
1	Iron safe	1	Width = 20-25inches; Height = 25-30inches; Depth = 20-25inches
2	Table	1	5 - 5.5 x 3ft; Double Side Drawer; Steel structure; Teak top
3	Chair	1	High back; Length = 75-80cm; Depth = 75-80cm, Height = 97-109cm; Seat height = 40-55cm
4	Visitor's chair	6	Plastic arm chair with cushion
5	Steel Almirah	1	With locker; Length = 90-95cm; Depth = 45-50cm; Height = 195-200cm
6	Book shelf	1	4 doors; Length = 90-95cm; Depth = 30-35cm; Height = 170-175cm
7	Office chair	5	Steel; Length = 55-60cm; Depth = 55-60cm; Height = 85-90cm; Seat Height = 45-50cm
8	Office table	4	4x2 ft; Single suite drawer; Steel structure; Teak top
9	Computer sets	3	i5 10 th Gen processor with motherboard; 8GB DDR4 RAM; 120GB SSD; 500 GB HDD; 450W SMPS; 2GB Graphic Card; 21" Monitor; 750 KVA UPS; Keyboard and Mouse

The Bids shall be received at PCCF's Office, Tuikhuahtlang, Aizawl upto **1:00 pm of 5th October, 2022 (Wednesday)** and will be opened on the same day at **2:00 pm**. Details can be had from PCCF's Office during office hours or through department's website forest.mizoram.gov.in.

TERMS AND CONDITIONS OF SUPPLY

1. Bid should be superscribed on the cover of envelope as "BID FOR SUPPLY OF OFFICE ITEMS" and addressed to the Principal Chief Conservator of Forests, Mizoram. Bids should be accompanied by catalogues with specifications indicated.
2. The price of the items quoted should be inclusive of all taxes and should be written in figures and in words. Necessary documents such as GSTIN, Tax Clearance Certificate, etc. should be enclosed.
3. 2 % of the total value of the bid, calculated at the rate quoted by the bidder, should be deposited as Earnest Money Deposit (EMD) by the bidder to any bank recognized by the Govt. of Mizoram as earnest money in the form of deposit at call duly pledged in the name of Principal Chief Conservator of Forests, Mizoram and the same should be submitted along with the bid. In case of failure to submit EMD by the bidder, the bid will be summarily rejected.

4. Rates per unit of each item should clearly be quoted both in figures and in words. No over writing shall be accepted.
5. The undersigned does not bind himself to accept the lowest and may reject any bid without assigning any reason thereof.
6. The Earnest Money deposit in respect of the unsuccessful bidder will be released after selection is finalized.
7. Selected Firm must be ready to supply the materials within the time as may be specified in the supply order, failing which the Earnest Money deposit will be forfeited to the Government along with cancellation of supply order.
8. The Bidder should clearly mention brand name, name of manufacturer with warranty, enclosing catalogue for each item.
9. In case the invitation for bid consists of more than 1 (one) item, evaluation and award of contract shall be for each item separately.
10. The bidder or their representative may be present at the time of opening of the bid, if they so desire.

Sd/- R.S. SINHA

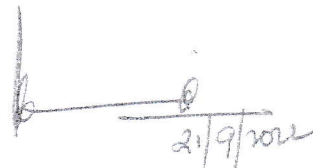
Addl. Principal Chief Conservator of Forests
Environment, Forests & Climate Change Department
Mizoram : Aizawl

Dated Aizawl, the 21st September, 2022.

Memo: No.D.14011/1/2021-PCCF(G)

Copy to:-

1. Under Secretary to the Govt. of Mizoram, EF&CC Department for information with reference to his letter No. D.21016/3/2021-FST, dated 14th July, 2022.
2. All DDOs under Environment, Forests & Climate Change Department, Govt. of Mizoram for wide circulation.
3. State Informatics Officer for favour of information and necessary action. He/She is requested to kindly publish the bid in his/her website.
4. Notice Board of PCCF's Office.
- ✓ 5. Web Manager, EF & CC Department to upload the bid on the department's website.
6. Guard File No.5-A



(PC LALTANPUIA)

Deputy Conservator of Forests (Hqrs)
Environment, Forests & Climate Change Department
Mizoram, Aizawl
Ph.No : 0389-2323420

The Principal Chief Conservator of Forests,
Govt. of Mizoram, Aizawl.

Sir,

In response to your notice inviting Bid for supply of various office items issued vide Memo No. _____ Dated _____, I do hereby submit my Bid in a prescribed form enclosed as Annexure. My particulars are as given below:

1. Full name of Bidder(in block letter): _____
2. Address: _____
3. Mobile No : _____
4. Amount of Earnest Money deposited Rs. _____ vide DCR/DD
No. _____ Dt. _____ on _____
(Name of Bank)
5. Documents enclosed: 1. _____
2. _____
3. _____
6. List of items and rates for which Bid is submitted is enclosed at Annexure.

Enclo: As above

Place : _____

Yours faithfully,

Date : _____

(Name & Signature of the Bidder with seal)

ANNEXURE

Sl.No.	Item	Qty	Offered Item (Brand name with specification)	Rate quoted per item	Total amount
1	Iron safe	1			
2	Table	1			
3	Chair	1			
4	Visitor's chair	6			
5	Steel Almirah	1			
6	Book shelf	1			
7	Office chair	5			
8	Office table	4			
9	Computer sets	3			